

Please read the full list of 2019 Festival Rules below before submitting your film:

UCLAxFilmFest
The Regents of the University of California,
By and on Behalf of its Campus in Los Angeles ("UCLA")

2019 Festival Rules

1. General

The mission of this film festival (the "Festival") is to showcase the best short films by current and previous students of the Entertainment Studies unit at UCLA Extension. Because your submission of any film, short, documentary or other work (the "Film") to the Festival constitutes acceptance of these rules (the "Rules"), please review the Rules very carefully.

2. Key Dates

- November 9, 2018: submission window opens. Submissions must be sent digitally via the FilmFreeway portal, as described in Paragraph 4.
- March 3, 2019 (11:59 p.m.): deadline for submissions.
- April 12, 2019: notifications of Films selected for the Festival are sent by email.
- May 4, 2019: Festival takes place at Laemmle's NoHo 7 in North Hollywood.

3. Eligibility

To be eligible for consideration:

- You must fully comply with these Rules, including all deadlines, Film length, entry material, and other requirements.
- You must have taken at least one (1) class in the Entertainment Studies unit at UCLA Extension within the last five (5) years.
- Films may be no longer than 15 minutes, including credits.
- You must be the writer, director, or producer of the Film you are submitting.
- With your submission, you must include a .jpeg file of the Film's poster, or a downloadable trailer for the Film no longer than 30 seconds in length.
- Films that contain significant non-English spoken dialogue must provide on-screen English subtitles.
- You may submit only one (1) Film.
- Films must have been completed within five (5) years of the Festival date.

- We highly recommend that the Film be encoded for 5.1 surround sound.
- We will accept Films that have been screened at other festivals.
- We will not accept films that have received distribution in the United States of America prior to the date of the festival.
- Films broadcast on TV or that have received a theatrical release in the United States of America, or that are available on DVD or VOD, are not eligible for consideration.

Should you submit an updated version of your Film to the Festival after having submitted a previous version of the same work, the Festival is under no obligation to view any or all of the updated version.

4. How to Enter

Entries must be submitted through the FilmFreeway platform at <https://filmfreeway.com/festival/uclaxfilmfest> by March 3, 2019 at 11:59 p.m. No late or incomplete applications will be accepted.

5. Entry Materials

All entries must include the following:

- A FilmFreeway Profile, properly completed. A complete FilmFreeway Profile includes:
 - o Your Film as a link or attachment.
 - o Either a .jpeg file of your Film's poster, or a trailer for the Film no longer than 30 seconds in length.
- An official Festival submission form, found under "Submit Now" at <https://filmfreeway.com/festival/uclaxfilmfest>, properly completed.

PLEASE NOTE: It is your sole responsibility to ensure that your FilmFreeway Profile and Festival submission form are properly submitted, using formats that are fully functional, in a timely manner. If the Festival determines that a submission does not meet all of the above criteria, or if the Festival otherwise determines that the submission is not eligible, the submission will be disqualified. Physical entry materials received by the Festival will not be returned and will be destroyed or discarded by the Festival.

6. Submission Format

We highly recommend that the Film be encoded for 5.1 surround sound.

7. Entry Fees

No entry fees are required to submit a Film to the Festival.

8. Prizes and Awards

Films that are chosen to be screened at the Festival will be eligible to win in any award category, including:

Best Film
Best Director
Best Unique and Artistic Film
Entertainment Studies Staff Pick
Audience Choice

The winner of each award will receive free enrollment for any one (1) UCLA Extension class in any department. The winner of "Best Film" may use their one (1) free enrollment toward the Independent Study program where the winner will have the opportunity to work on his or her own film projects under the mentorship of a UCLA Extension instructor. The Festival may add additional award categories, to be announced during the submission window.

Award winners will be announced at the Festival. You need not be present in order to win.

9. Authorizations, Permissions and Clearances

a. Generally

- Ensuring that you have obtained the necessary authorizations, permissions and clearances relating to filmmaking is complicated and should be something that you consider early on in your processes. Please keep in mind that screening your Film at the Festival will be a "public performance" under U.S. copyright law, and you must have copyright licenses and other permissions in place before you submit your Film for consideration, or your use of third-party content is clearly protected under the "fair use" doctrine of U.S. copyright law. Moreover, by submitting your Film you are promising that you have obtained all necessary authorizations, permissions, and clearances for the Film, including licenses to use any music or other third-party content (such as clips from other films), as well as location permits and other required documents.
- You, alone, are financially and legally responsible for any legal problems relating to your Film. For example, you will need written agreements with others contributing to your Film, including, but not limited to, the scriptwriter(s), songwriter(s), producer(s), director(s), camera operator(s), editor(s), and anyone else who is making a creative contribution, as they may have an ownership interest in the Film and may control what you are able to do with it. You should also obtain written permission from the property owner of the location(s) you use to film.
- You should also enter into the appropriate performer agreement from every actor, musician, or singer who performs and, if there is any pre-existing content in the film such as film clips, artwork on the walls, or pre-existing music, you may need written permission of the copyright owner to include such content in your Film (or related materials).
- Please consult with an attorney to ensure that you have obtained the appropriate permissions before submitting your Film to the Festival. If you are a UCLA student, you may want to consider contacting

UCLA Student Legal Services to determine if they are able to advise you regarding these Rules, your Film, and its submission to the Festival.

b. Your Responsibility for Third-Party Claims

- You, alone, are solely responsible for securing authorization and permission from the copyright owner(s) of any and all copyrighted content or materials included within the Film. UCLA expressly disavows any responsibility for, and will not be held responsible for, any unauthorized inclusion of any copyrighted content or materials within or relating to the Film, including any content or materials that are or may become the basis for any third-party claims for copyright infringement. UCLA reserves the right to disqualify without refund any Film with any unauthorized inclusion of copyrighted content or materials. In the event that any claim, dispute, action, or proceeding is brought or asserted by any person or entity that alleges that the Film makes unauthorized or unlawful use of any copyrighted content or material, you shall fully indemnify and defend UCLA, the Festival, and the students, employees, officers, directors and agents of each, from any liability in connection with the Film and from any fees and expenses (including attorneys' fees), that any of them may incur relating to your Film.
- You, alone, are solely responsible for securing authorization and permission from the owner(s) of any and all trademarked content or materials included within the submitted Film. UCLA expressly disavows any responsibility for, and will not be held responsible for, any unauthorized inclusion of any trademarked content or materials within or relating to the submitted Film, including any content or materials that are or may become the basis for any third-party claims for trademark infringement, trademark dilution or unfair competition. UCLA reserves the right to disqualify, without refund, any Film with any unauthorized inclusion of trademarked content or materials. In the event that any claim, dispute, action or proceeding is brought or asserted by any person or entity that alleges that the Film makes unauthorized or unlawful use of any trademarked content or material, you shall fully indemnify and defend UCLA, the Festival, and the students, employees, officers, directors and agents of each, from any liability in connection with the Film and from any fees and expenses (including attorneys' fees), that any of them may incur relating to your Film.
- You, alone, are solely responsible for clearing all content of the Film from any and all actual or potential legal claims and issues, including, without limitation, claims based upon theories of libel, defamation, invasion of privacy, violation of rights of publicity, theft of trade secrets, breach of confidence, breach of confidential relationship, and breach of express or implied contract ("Third-Party Claim(s)"). UCLA expressly disavows any responsibility for, and will not be held responsible for the inclusion of any content or materials within or relating to the submitted Film that are or may be the basis for any Third-Party Claims based upon any of the foregoing legal theories or others. UCLA reserves the right to disqualify, without refund, any Film that is or may become the subject of any Third-Party Claim(s). If any Third-Party Claim(s) are asserted by any person or entity, you shall fully indemnify and defend UCLA, the Festival, and the students, employees, officers, directors and agents of each, from any liability in connection with the Film and from any fees and expenses (including attorneys' fees), that any of them may incur relating to your Film.

10. UCLA Use and Releases

By submitting your film to the Festival:

- You represent and warrant that you have obtained the appropriate authorizations, permissions, and clearances to allow UCLA to use the Film and related materials externally, in any and all media, in perpetuity.
- You give UCLA the right to screen and broadcast clips and/or entire length of your film, and to include any part of it in a version to be sold, and/or in related promotional materials. You also warrant that you understand that UCLA may choose not to use your film at all.
- You understand that the final selection of films to be screened is at the discretion of UCLA.
- You warrant that you have the right to submit this film and that the rights granted to UCLA will not violate or infringe upon any right of any person or entity. You indemnify UCLA from and against any and all third-party claims, damages, liabilities, costs and expenses, including legal fees and expenses arising out of or related to any breach by you of these Festival Rules.
- You grant to UCLA your unlimited, irrevocable permission to use or reproduce your name, likeness, identity, voice, photographic image, film, digital and/or videographic images, and testimonials, oral or recorded statements in any and all forms of media, means, manner, platforms, or publications of UCLA intended for research, educational, promotional, fundraising, or other use, including but not limited to: composite or modified representations, film broadcast, printed publications, webpages and web-based publications, associated with UCLA.

11. Organizer Contact

The Festival is organized by UCLA Extension's Entertainment Studies unit. Should you have any questions, please contact Gilberto Flores at gjflores@uclaextension.edu or Ashley Griggs at agriggs@uclaextension.edu.